

JOB POSTING

Connecticut Mental Health Center Recovery Support Specialist Trainee – CM 75796

PLEASE NOTE: The location, fax number and e-mail information to send responses to postings has changed. Responses to postings must be sent to the facility where the vacancy exists; therefore, it is important to follow the specific application instructions at the bottom of this posting.

Location: 34 Park Street, New Haven, CT 06519

Program/Unit: Transitional Living Program

Shift/Schedule/Hours: 1st Shift / Monday - Friday; 8:30am to 4 pm, with rotation to 11am to 6:30 pm shift approximately once per pay period.

Salary: \$33,924 .00

Posting Date: November 1, 2012

Closing Date: November 2, 2012

Duties may include but not limited to: The Recovery Support Specialist Trainee will be part of the Transitional Living Program; assisting clients to define personal goals for their return to the community, and to accomplish the tasks essential to fulfilling those goals. Will teach recovery management skills to assigned clients and their families and/or significant others. Will participate in assigned rehabilitative interventions, assist clients in obtaining services that meet their recovery needs, and assist them to cope with internal and external stress. Interventions will include strategies for illness management, budgeting, developing healthy leisure activities, and accessing health care in the community. Will provide resource information and support to assigned clients in group or individual settings, and assist them in developing the social networks and activities necessary to achieving community integration. May provide outreach and transportation. Will participate in clinical team meetings; providing observations and suggestions regarding client-centered approaches, and reporting on client behavior and responses to interventions. Will document client updates in the medical record as required. Will complete relevant reports as needed and perform related duties as required.

General Experience and Training: Must complete and retain a Recovery Support Specialist Certification.

Special Experience and Training: Incumbents in this class are required to possess and maintain a valid Motor Vehicle Operator's license.

Career Progression: After completion of six (6) months of successful and satisfactory performance as a Recovery Support Specialist Trainee, an incumbent will be moved to the Recovery Support Specialist classification (on the first pay period following the completion of the six (6) month requirement – must possess and retain Recovery Support Specialist Certification).

State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

DMHAS – Connecticut Mental Health Center
Robert Paolitto, Human Resource Specialist, (203) 974-7634
34 Park Street, New Haven, CT 06519
Fax : (203) 974-7637
Email : Robert.Paolitto@po.state.ct.us

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (NP-6)